

## **Guidelines for CCA visiting professorships**

### Objective:

To invite an internationally renowned researcher with a specific expertise whose presence as visiting professor in Amsterdam is of clear benefit for CCA in terms of scientific quality, impact and visibility. In addition to conducting his/her own research, the professor is expected to actively participate in a number of institutional activities, such as:

- Giving lectures and Master classes at the host institution, both AMC and VUmc side
- Formal or informal discussions with graduate or postgraduate research students
- Undertake collaborative research with CCA researchers
- Organize together with local hosts an international closing symposium or a summer school program

### Conditions and guidelines:

- Short visiting professorships: 3 months
- Long visiting professorships: max. 12 months.
- Travel expenses: the host institute will pay the travel expenses of the visiting professor and his/her family, based on an economy fare and a return ticket.
- The visiting professor will receive a maximum of €3,000/month for housing.
- The maximum budget for a short term visiting professorship is €20,000 and the maximum budget for a long term visiting professorship is €50,000.

### How to apply:

- Principle investigators, theme leaders or program leaders can propose a shortlist of candidates for a visiting professorship (name of the professor, institute, short description of their expertise and the goal/aim of his/her visit).
- The intended professor must provide a letter of intent of his/her interest in a visiting professorship.
- The list of proposed candidates will be discussed in the board of CCA (program leaders and scientific directors).
- After approval by the CCA board, the designated host at AMC and VUmc will prepare a detailed plan/outline, including a specific workplan and a set-up for active collaboration to be initiated during the stay. In this plan it should be outlined how both AMC and VUmc will benefit from the presence of the visiting professor and a detailed budget should be provided.
- After final approval the designated host can invite the professor.